

Contact

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Top Skills

Translation

Teaching

Curriculum Design

Languages

Greek (Native or Bilingual)

French (Native or Bilingual)

Italian (Native or Bilingual)

German (Full Professional)

Russian (Elementary)

English (Native or Bilingual)

Alexandra Green

ACADEMIC DIRECTOR, EUROGNOSI SA
Greece

Summary

AUDERE EST FACERE

I hold an MA in the Management of Language Learning from the University of Greenwich, UK, a BA Joint Honours in French and Italian, with German from the University of Reading, UK and a cert. TEFL.

My article, entitled To Vote or not to Vote: that is the question, which describes the findings of the experiment I conducted for my dissertation, has been published for the International conference ICT for Language Learning in Florence. I was a speaker at this conference and composed a virtual presentation, which is available on the conference website. In May 2023, I was a plenary speaker at ELT Serbia, presenting my take on Embodied Learning in the FL classroom.

I started my teaching career in Athens, Greece and taught modern foreign languages (English, French, German and Italian) for 16 years. I am currently the Academic Director at the Head Office of EUROGNOSI SA, where my job primarily involves interviewing prospective teachers, teacher training, conducting classroom observations and quality control at the centres in Greece, Cyprus and Romania, liaising with publishing houses and selecting booklists, evaluating new technologies and supervising the heads of the French, German, Italian, Russian and Spanish department.

I am also a Cambridge Assessment English Presenter, lead trainer and the author of a series of Skills books and Grammar books & a Team Leader and speaking examiner for the University of Cambridge (YLE, LMS, UMS, BEC & CBT trained). Last but not definitely not least, I'm an AVID Tottenham Hotspur fan!

Experience

University of Greenwich, UK
University Lecturer
February 2023 - Present (1 year 3 months)
NYC, Athens

EUROGNOSI SA
ACADEMIC DIRECTOR
May 2008 - Present (16 years)
ATHENS, GREECE

Since the beginning of 2008, I have been working in the academic department of a large educational group, EUROGNOSI SA, with over 200 schools in its network. I am responsible for interviewing the teachers who apply to teach in this group and I conduct class observations to ensure that high quality teaching is maintained. I manage a department comprising 8 people including myself; two of which specialise in quality control and academic support and the others are heads of 2nd languages; French, German, Italian, Russian and Spanish.

In brief, my job involves:

Recruiting teachers for the schools in the network in Greece, Cyprus & Romania. Interviews are conducted both in person and via SKYPE

Teacher training & seminars; methodology, effective teaching strategies & new technologies

Conducting specialised teacher training workshops & online seminars to teachers in the provinces via tele-conferencing

Preparing lesson plans for all levels (pre-junior – C2 levels)

Conducting class observations around Greece & Cyprus to ensure quality teaching & implementation of the educational group's system

Providing Teacher support for teachers in the network in Greece & Cyprus

Providing support for all franchisees with regard to academic policies and procedures

Evaluating new technologies, involving blended & online learning programmes, and subsequently conducting seminars for teachers

Attending EFL seminars throughout the year

Evaluation & selection of booklists for English language courses

Creation and constant updating of manuals relating to the academic department (academic manual, academic exams manual, study programmes, academic guide for new franchisees)

I am also the editor of the EUROGNOSI monthly newsletter

**Cambridge Assessment English
TEAM LEADER (Greece, Cyprus & Romania) AND SPEAKING
EXAMINER**

December 2005 - Present (18 years 5 months)

I have been working as a speaking examiner for the University of Cambridge ESOL examinations and am certified to examine YLE, KET, PET, FCE, CAE, CPE and BEC. I have recently become a Team Leader for the Cambridge exams, which involves training and assessing Cambridge speaking examiners annually in Greece and Cyprus.

I am also a trained BEC lecturer and an administrator and technician for computer-based testing.

**CAMBRIDGE ASSESSMENT ENGLISH
CAMBRIDGE ASSESSMENT ENGLISH PRESENTER**

2018 - Present (6 years)

GREECE & CYPRUS

Freelance

LEAD TRAINER, CAMBRIDGE TRAIN THE TRAINER COURSE

June 2020 - Present (3 years 11 months)

**ALS HOUSE, DELTA
DELTA MODULES 1 & 3 TRAINER**

September 2020 - Present (3 years 8 months)

**Freelance author of ELT materials
FREELANCE AUTHOR**

March 2006 - Present (18 years 2 months)

Athens, Greece

Freelance author of ELT materials (a series of skills books & a series of grammar books)

- o Skills Booster 1, 2, 3 & 4 Student's Book & Teacher's Book (New Editions/ Heinle ELT)

- o World Wonders Grammar Books 1, 2, 3 & 4 Student's Book & Teacher's Book

(Heinle / National Geographic ELT)

Activate your Grammar & Vocabulary for B2 exams (Hamilton House ELT)

Reactivate your Grammar & Vocabulary for C1 & C2 (Hamilton House ELT)

Activate your writing at B2 level (Hamilton House ELT)

Activate your writing at C2 level (Hamilton House ELT)

Pre-Activate your Grammar & Vocabulary at B1 level (Hamilton House ELT)

Mondadori Electa S.p.a, CHIC

TRANSLATOR - ITALIAN TO ENGLISH

2015 - Present (9 years)

VARIOUS

FREELANCE TRANSLATOR FROM/TO ENGLISH, FRENCH, GERMAN, GREEK, ITALIAN

1996 - Present (28 years)

English Teacher

Teacher of English, Business English, EFL, ESL

1992 - 2008 (16 years)

Athens, Greece

English teacher at various institutions, all levels

FESTIVAL CRUISES

ASSISTANT MANAGER, SHORE EXCURSIONS DEPARTMENT AND PROMOTIONS & MARKETING

February 1998 - August 2003 (5 years 7 months)

Athens, Greece

Authoring, translation, preparation and editing of tour descriptions together with their design and printing and the organization of any material pertaining to the excursions department.

Cooperation with travel agents and tour operators worldwide, monitoring the services they offer ashore.

A large part of the job involved the recruitment of onboard excursion staff, selecting appropriate candidates by means of their C.V. and subsequently conducting an interview examining their linguistic skills in English, French, German and Italian.

Attending exhibitions & conferences related to the cruise industry

ALPINE COLLEGE FOR HOTEL & TOURISM MANAGEMENT

FRENCH LECTURER

1995 - 1997 (2 years)

Athens, Greece

Education

University of Reading, UK

BA Joint Honours in French & Italian, with German, Education · (1989 - 1993)

University of Greenwich, London, UK

MA in the Management of Language Learning, Second Language Learning & Teaching · (2012 - 2013)

City of London School for Girls, London, England

· (1982 - 1989)